



Memo No: 38/N-1

Date: 22.01.2021

NOTICE INVITING TENDER

N.I.T. No. 02 of Assistant Engineer, Kolkata South Sub-Division- II of 2020-21

Sealed tenders in printed form as specified are invited for the following works from eligible tenderers as per particulars given below and will be received by the Assistant Engineer, Kolkata South Sub-Divn-II in the tender box kept in the office chamber of the undersigned on the date and up to the time specified and will be opened by the above officer on the same day half an hour after the time of receipt in presence of intending tenderer or their agents as may choose to attend.

- Name of the Work : As per enclosed list
- Contractors eligible to submit the tender : As per enclosed list
- Estimated Value of the work put to tender : As per enclosed list
- Earnest Money. @ 2% : As per enclosed list
- Printed West Bengal Tender form in which tender is to be submitted : 2911
- Price per copy of the specified West Bengal Tender Form : NIL
- Price per copy of the set of other tender documents : As per G.O.
- Last Date of Submission of Application for permission : 08.02.2021
- Last Date of Purchasing of tender paper : 10.02.2021
- Last date & time of receipt of tender : 12.02.2021 till 2:00pm & it will be opened at 3:00pm on the same day
- Schedule to be followed : Schedule of rates of PWD, Govt of W.B. for year 2017 w.e.f. 01.11.2017 and up to date corrigendum.
- Location of the Godown where from Departmental Materials are to be issued : No departmental material will be issued.

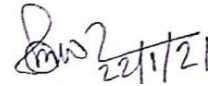
N.B.: In case of any unscheduled Holiday on the aforesaid date, the next working date will be treated as scheduled / prescribed date for the purpose.

Assistant Engineer,
Kolkata South Sub-Division - II

TERMS AND CONDITIONS

1. The intending tenderers will have to produced original papers and **one set (not refundable) of photo copy with self attestation with full signature** of Pan card of income tax, Sale tax/vat, Professional Tax Challan, Municipality Trade License, Audit report for S & P work which will have to be valid up to the date of opening of tender, at the time of application otherwise no tender paper will be issued.
2. The payment will be made as and when fund will be available from the concerned source. No claim, whatsoever, for delay in payment, if any, will be entertained. Contractors are requested to quote their rates accordingly.
3. The earnest money of all the tenderers other than the 3 (Three) lowest tenderers will be refunded within 10 (Ten) days after received the tender documents and 2 (Two) lowest tenderers out of 3 (Three) tenderers will be refunded within 7 (Seven) days after issuance of the work order to the lowest tenderer on receipt of prayer for the same.
4. For Registered Un Employed Engineers Co- Operative Society Ltd. will have to produced original papers and one set of photo copy (not refundable) with self attestation with full signature audit report 2012-13, necessary registration papers in support of their registration Bye-Laws, Pan card of income tax, Professional Tax clearance certificate which will be the valid up to the date of opening of the tender at the time of application otherwise no tender paper will be issued.
5. Illegible signature / specimen signature on the tender forms by the contractor should at least be super scribed with full value of the signatory on page no. 2 & 3 for its proper identification.
6. **Earnest money have to be submit in the shape of Demand Draft / Pay order / Bankers Cheque from any Nationalised / Schedule Bank shall be payable at Kolkata and should be drawn in favour of the Executive Engineer, Kolkata South- I Division, Housing Directorate. failing which tender will be treated as informal.**
7. During the process or subsequently if it is found that the document submitted by the intending tenderers during their application for obtaining tender paper are false, fictitious etc. then the person or agency will be liable for criminal offence and action will be taken accordingly.
8. All agencies are requested to be present at the time of opening of the tender otherwise no claim will be entertained latter on. If necessary table bid may be held on the same day after opening the tender.
9. No departmental material will be issued.
10. If in any case, testing of materials is required, the cost of testing will have to be borne by the agency.
11. All contractors have to be registering themselves under the building and other constructional works (Regulation of Employment & Conditions of Service Ate. 1996) and as per Welfare Cess Rule 2004, 1.00% Cess will be recovered from the contractor's bill for building and other constructional works.
12. If any defect is found after the completion the work agency will be bound to rectify it at his own cost within the period of security. Otherwise department will rectify it with the help of other agency or departmentally and cost thereof will be deducted from the security deposit.
13. Agency will perform proportionate work in proportionate time otherwise clause II will be imposed. No extension of the time will be granted except in special circumstances.
14. All agencies are requested to incorporate proper address in block letters and Mobile Phone No. / Correspondence phone no if any, should be noted in the proper place as indicated in priced schedule. Work order and other letter if not reached to the agency due to wrong address or due to ambiguity in address entire responsibility will be borne by the agency.
15. The eligible tenderers shall obtain permission to purchase the tender documents as well in advance to guard against any difficulty due to possible absence from head quarters of the officers for issue of tender documents.
16. All tenderers or his authorised representative is requested to present personally during the opening of tender and to sign the tender opening register as witness.
17. No person will be allowed to quote rate on the basis of legal power of Attorney conferred to him by the Firm / Agency except in circumstances where necessary prior Govt, approval has been obtained.
18. Rate should be quoted in both words and figures, failing which the offer will be treated as informal.

19. Tender(s) once submitted shall remain valid for a period of not less than Ninety (90) days after the dead line date for submission of Tender(s).
20. For Sanitary & Plumbing works, agency should produce valid Trade license for S & P works issued by the local authority at the time of application with original and one set of photo copy(not refundable) with self attestation with full signature.
21. Assistant Engineer, Kolkata South Sub-Division - II, reserves to right to reject the lowest tender or all the tenders without assigning any reason thereof and Assistant Engineer, Kolkata South Sub-Division - II is not bound to accept the lowest tender also.
22. Before issuance of the tender paper, if demanded by authority, the agency should present him with original paper or should be represented by power of attorney holder with original papers.



Assistant Engineer,
Kolkata South Sub-Division - II

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Copy forwarded to:

1. The Superintending Engineer, South Circle, C.I.T road Kolkata- 700014 for favour of his kind information.
2. The Executive Engineer, Kolkata South/ North I / II Division for information with the request kindly paste a copy of this office tender notice board.
3. The Assistant Engineer, Kolkata South/ North Sub - Division – I / II / III for information with the request to kindly paste copy of this tender notice on NOTICE BOARD for publicity.
4. Publication of the attached matter enclosed with this N.I.T. in one Bengali / English newspaper for one day only.
5. This office NOTICE BOARD.

Sd/- P. MONDAL
Assistant Engineer
Kolkata South Sub-Division - II