



Government of West Bengal
Office of the Executive Engineer, Electrical Division No. II, Housing Directorate
67, Bentinck Street (3rd Floor), Kolkata-700069, Phone : 2236 2551

NOTICE INVITING TENDER No.WBHD/EE/ED- II/eNIT-03 OF 2015-2016 OF THE EXECUTIVE ENGINEER, ELECTRICAL DIVISION NO. II, HOUSING DIRECTORATE (Through Pre-qualification)

Memo no. 609

Date : 14.07.2015

The Executive Engineer, Electrical Division No. II, Housing Directorate, invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

Sl. No.	Name of Work	Estimated Amount (In Rs.)	Earnest Money (In Rs.)	Cost of Documents (In Rs.)	Period of completion	Name of concerned Division	Eligibility of Bidder
1.	Renovation of electrical installation of 32 Nos. single dwelling units for Swyambhara Working Women's Hostel, Salt Lake.	692281.00	13846.00	For participate in e-tender no cost for tender documents required.	30 days from the date of Layout	Electrical Division No.II, Housing Directorate	Bonafide, resourceful, experienced and reliable government Licensed Contractor eligible through pre-qualification

General Clauses

- In the event of e-filling, intending bidder may download the tender documents from the website : <https://etender.wb.nic.in/> / <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and earnest money may be remitted through demand draft /pay order issued from any nationalised bank in favour of **Executive Engineer, Electrical Division No.II, Housing Directorate** and also to be documented through e-filling. The original part of online submission of EMD should be submitted physically to the office of the **Executive Engineer, Electrical Division No.II, Housing Directorate, 67, Bentinck Street, Kolkata-69** under sealed cover within 24 hours of the date and time of opening of technical bid if **stands lowest**.
- Both **Technical bid and Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://etender.wb.nic.in/> / <https://wbtenders.gov.in>.
- The Technical Bid and Financial Bid submitted online on or before **Bid submission closing date upto 5.00 P.M.**
- The **FINANCIAL OFFER** of the prospective bidder(s) will be considered only if the **TECHNICAL Documents** of the tenderer found qualified by the 'Bid Opening Officers'. The decision of the 'Bid Opening Officers' will be final and absolute in this respect. The both list of Qualified Bidders will be displayed in the website and also in the Notice Board of the office of the Executive Engineer, Electrical Division No. II, HD on the scheduled date and time.
- Eligibility criteria for participation in the tender.**
 - The prospective bidders shall have satisfactorily completed **as a prime agency** during the last 5 (five) years from the date of issue of this Notice at least one work of similar nature under authority of State / Central Govt. State / Central Govt. undertaking / Statutory Bodies Constituted under the Statute of the Central/ State Govt. and having a magnitude of 30(thirty) percent of one job of the amount put to Tender. **[Requisite credential documents to the submitted in] (Non statutory Documents). N.B. :- Completion certificate should contain a) Name of work b) Name and address of client c) Amount put to tender d) Date of commencement of work e) Date of completion of work.**
 - Any intending bidders who have failed to execute more than one works contract under any Directorate or Department under Govt. of W.B. and was terminated by any sub-rule under clause 3 of Tender Form No. 2911 or terminated under any clause of Standard Bidding Document by the Engineer-in-charge / Employer during last 3(three) years will not be eligible to participate in any Directorate under this Department for another 2(two) years from the date of imposition of last termination notice by the Engineer-in-Charge / Employer.
 - The contractors who have been delisted or debarred by any government department shall not be eligible in any way. **[An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department, in Non Judicial Stamp Paper of appropriate value duly notarized (Non statutory Documents - Affidavit' Y')]**
 - The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Electrical Engineering Diploma holder [Authenticated documents in respect of qualification and engagement shall have to be furnished in Non Judicial Stamp Paper of appropriate value duly notarized(Non statutory Documents for Technical Evaluation.)].
 - The Bidder must have valid Electrical Contractors License with Electrical Supervisor holding Supervisor Competency on the parts 1,2,3,4,5,6(a),6(b),7(a),7(b),10,11 & 12 or equivalent National Supervisory Certificate of competency. **[Self Attested scan copy of valid Electrical Contractors License and documents regarding engagement of Electrical Supervisor required as Non statutory Documents]**
 - Valid upto date self attested documents of Service Tax Registration Certificate, Income Tax return / Professional Tax Clearance Certificate / Pan Card / VAT Registration Certificate/ Voter ID Card for self identification to be accompanied with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted. **[Non statutory Documents, all documents must have self attestation.]**
 - The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective BIDDER without which the Technical Bid shall be treated non responsive.) [Non statutory Documents]
 - The available **Bid capacity** (to be calculated on the basis of prescribed format) of the prospective applicant shall not be less than the estimated amount put to tender.

- ix) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD Form are to be furnished (**mandatory**) along with the balance sheet, profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. If the bidder is not liable for Company Tax Audit, as per his/their financial transaction value and as per rule/law in force, **an undertaking should be given to that effect in Non-Judicial Stamp Paper of appropriate value, duly notarized. However The Balance sheet, Profit & Loss account and all related schedules must be examined and signed by a competent Chartered Accountant, failing which the bid will be liable for rejection.** No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents)
- x) The prospective bidders should own / lease/ arrange the required plant and machinery. Conclusive proof of machinery in working condition shall have to be submitted. (Non-Statutory documents)
- xi) Registered Partnership Deed (for Partnership Firm only) along with Registered Power of Attorney to be submitted along with application. (Non-Statutory documents)
- xii) Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.
- xiii) Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, valid Clearance Certificate from A.R.C.S. for the current year if applicable, Minutes of last A.G.M. and also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering as per memo no 44-A/4M-11/2002 dt. 09.01.2004 of Deputy Secretary-III, P.W.D. (Non-Statutory documents)
- xix) A prospective bidder participating in a single job either individually or as partner of a firm or in joint venture shall not be allowed to participate in the same job in any other form.
- xx) A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in joint venture. If found to have applied severally in a single job, all his applications will be rejected for that job.
- xxi) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
- xxii) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
- xxiii) The intending bidder shall positively mention one telephone number, one mobile phone number and 'e-mail ID' for easy communication as and when required this should be uploaded as Non-Statutory Document.
- xxiv) The intending bidder shall have to follow the instruction mention here under :-
 "Where an individual person holds a digital signature in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall while uploading any tender for and on behalf of such company or firm invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm to upload such tender.
- 6) The prospective bidder shall establish field testing laboratory if required equipped with requisite instruments and technical staff according to the requirements of works to be executed.
- 7) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill will be 30% of the tendered amount. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911 (ii) so far as they relate to quantum and frequency of payment is to be treated as superseded.
- 8) Conditional bid or bid with clause of price variation will be rejected.
- 9) **No mobilization /secured advance** will be allowed.
- 10) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed etc. at their own cost and responsibility if required.
- 11) **Labour Welfare Cess @ 1(one) % of Gross Bill value** will be deducted from every Bill of the selected agency.
- 12) In connection with the work, **Arbitration** will not be allowed. **The Clause No. 25 of 2911(ii) is to be considered as deleted clause vide gazette notification no 558/SPW-13th December, 2011.**
- 13) **Bids shall remain valid** for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid/Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

14.A. Important Information DATE AND TIME SCHEDULE:

Slo. No.	Particulars	Date & Time
1	Date of Uploading of N.I.T. Documents Online (Publishing Date)	14.07.2015 at 3-30 P.M.
2	Documents Download / Sale Start Date (Online)	15.07.2015 at 10-00 A.M.
3	Documents Download / Sale End Date (Online)	22.07.2015 up to 4-00 P.M.
4	Bid Submission Closing (Online)	22.07.2015 up to 5-00 P.M.
5	Bid Opening Date for Technical Proposals (Online)	23.07.2015 at 11-30 A.M.

N.B. : In case of any non-scheduled holiday / bandh / strike on any of the date of opening the next working day will be treated as schedule date for the purpose.

15. B. LOCATION OF CRITICAL EVENT

Pre Bid Meeting

**Office of the Executive Engineer
Electrical Division No. II (H.Dte.)
67, Bentinck Street, 3rd Floor
Kolkata - 700069**

Bid Opening

-Do-

16) Security Deposit will be paid as per rule.

- 17) All Bidders are requested to present in the office of the Executive Engineer, Electrical Division No. II, HD, during opening the financial bid. Executive Engineer, Electrical Division No. II, H.D, may call **Open Bid/Seal Bid/2nd Call** after opening of the said bid to obtain the suitable rate further, if it is required. **No objections in this respect will be entertained raised by any Bidder** who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.
- 18) The Agency will be liable to maintain the work, at working portion, at the appropriate service level to the satisfaction of Engineer in charge at his own cost from the date of completion of the work for a period applicable as per prevailing departmental norms. If any defect/damage is found during the period as

- mentioned above, the contractor shall make the same mending goods at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect. Also the prospective bidders shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and a period, as applicable, accordingly from the date of successful completion of the work to the entire satisfaction of the Engineering in Charge may be considered towards release of Full Security Deposit. Full security deposit will be disbursed as per existing departmental norms from the date of full completion of the work the appropriate satisfaction of E I C. A retention towards performance Security amounting to 10 (ten) percent (including 2% Earnest Money) of the billed amount shall be made by the Executive Engineer from 1st R A Bill to Final Bill. No interest will be paid on the Performance Security Deposit.
- 19). Site of work and necessary drawings (if any) and Layout of Work may be handed over to the agency phase wise. No Claim in this regards will be entertained. However, if the stipulated period of completion of work is mentioned to be counted from the date of layout, the same will be considered from the First date of Layout. Stipulated period for completion of work should be strictly adhered to, subject to availability of site.
 - 20) **Earnest Money:** The Bidder mandatorily has to submit the amount of Earnest Money @ 2% (two percent) of the Estimated Amount put to tender i.e. **Rs. 13,846.00 (Rupees Thirteen Thousand Eight Hundred Forty Six)** only, in the shape of Bank Draft/Pay Order from any nationalized bank/R.B.I listed Bank, drawn in favour of the “**Executive Engineer, Electrical Division No. II H.D.**” against the work. This clause is also applicable for all categories of applicants except those are exempted as per relevant G O. This clause is also applicable for all categories of applicants. **Scan copy of the said Draft/Pay Order must be uploaded in the folder Technical Documents EMD” under technical cover.** If the **Lowest** bidder uploads the scanned copy of Draft/Pay order but does not submit the original instrument to this office physically under sealed cover within 24 hours of the date and time of opening of technical bid, he/they will be barred from participating any further tender under this directorate for a period of 1(ONE) year from the N.I.T.
 - 21) The Bidder, at his own responsibility and risk, is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work, as mentioned in the Notice Inviting Tender, before submitting offer, with full satisfaction. However, no claim will be entertained towards cost and or incidental charges or any other charges for such visit of site and obtaining any information, in relation to this work, by this department.
 22. a) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Executive Engineer, Electrical Division No. II, HD reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at the stage of Bidding.
 - 22 b) The Executive Engineer, Electrical Division No-II H.D. reserves to rights to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained
 - 23). **Refund of EMD :** The Earnest Money of all the unsuccessful Tenderers deposited in favour of the concerned Executive Engineer along with the Tenders will be refunded by the said Executive Engineer on receipt of application from Tenderers on the basis of P.W.D. accounts branch notification no. 451-A/PW/O/10C-35/10 dated 26.07.2011 of Secretary to the Govt. of West Bengal.
 - 24) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in ‘Instructions to Bidders’ before tendering the bids.
 - 25) Conditional/ Incomplete Quotation /quotation with price variation clause(s) will be liable for rejection of bid and any further claim will not be entertained in this regard.
 - 26) The intending tenderers are required to quote the rate **on line (both words & figures).**
 - 27) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 (c) minimum wages Act. 1948 d) Employee’s Provident Funds & Miscellaneous Act 1952 and e) E.S.I Act 1948 and any further notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time. However, if the bidder does not fall under the said act(s), Affidavit to that effect in Non Judicial Stamp paper of appropriate value duly notarized should be submitted in **‘Technical Cover’.**
 - 28) **Guiding schedule of rates :** As per PWD (Electrical Schedule of works).
 - 29) During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice. The Executive Engineer, Electrical Division No. II, HD. reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
 - 30) In case if there be any objection regarding prequalifying the Agency that should be lodged to the Executive Engineer, Electrical Division No. II, HD within 24 hours from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Executive Engineer, Electrical Division No. II, HD.
 - 31) Before issuance of the **WORK ORDER**, the tender inviting authority may verified the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
 - 32) Tender inviting authority reserve the right to cancel incumbency of the bidder in case of shortfall of uploading of non-statutory document.
 - 33) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence :-
 - i) Form No. 2911(ii) with latest modification by the competent authority.
 - ii) NIT
 - iii) Special terms & conditions
 - iv) Technical Bid
 - v) Financial Bid
 If any discrepancy arises which is not to be solved through the procedure mentioned above, decision of the notice inviting authority is final and binding to the bidders
 - 34). **Qualification criteria:**
The Executive Engineer, Electrical Division No. II, HD will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-
 - a) **Financial Capacity**
 - b) **Technical Capability comprising of personnel & equipment capability**
 - c) **Experience/Credential**
 - d) **Other documents as mentioned above.**
 The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned in a, b, c, d above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any stage without any prejudice.
 - 35) No interest would be paid on the performance Security Deposit. The payment will be made as and when fund will be available from the concerned source subject to successful completion of work as well as completion of defect liability period. No claim, whatsoever, for delay in payment, if any, will be entertained. Contractors are requested to quote their rates accordingly.
 - 36) This notice inviting tender shall be deemed to be part and parcel of the contract if and when awarded.
 - 37(a) The existing clause-17 of condition of contract of printed agreement from 2911/2911(i)/2911(ii) has been substituted by the clause as notified vide the notification No. 177-CRC/2M-57/2008 dated 12/07/2012 of the Secretary, PWD, Govt. of West Bengal and also to be followed accordingly.
(b) The clause-25 of condition of contract of printed agreement from 2911/2911(i)/2911(ii) has been deleted vide notification No 558/SPW dated 13/12/2012 of Secretary, PWD, Govt. of West Bengal.

38) Acceptance of Lowest Rate of any tender is not obligatory. The accepting authority reserves the right to reject any or all quotations without assigning any reason thereto.

Sd/- T. C. Debnath
Executive Engineer
Electrical Division No. II (H.Dte.)

Memo No. :

Date :

Copy forwarded for information and wide circulation through Notice Board to :

- The Chief Engineer, HD along with schedule/specification for information.
- Sri Santanu Das, Deputy Secretary, Housing Department with a request to upload the matter in the website of this Department for wide publicity.
- The Superintending Engineer (Electrical), Housing & Planning Works, PWD,
- The Superintending Engineer, Housing Construction Circle – I / II.
- The Executive Engineer, Electrical Division No. I, HD, Housing Construction Division No. I / II / III / IV / V / VI / VII.
- The Divisional Accountant-I, Electrical Division No II (H.D)
- Assistant Engineer, Electrical Sub Division No.I,II,IV.V.VI (H.D).
- Notice Board.
-

Executive Engineer
Electrical Division No. II (H.Dte.)